

## **Director of Quality**

### **Job Description:**

The Director of Quality is responsible for ensuring that all products maintained are in accordance with the Company's quality and reliability standards and programs. They will also be responsible for satisfying customer expectations and meeting regulatory requirements.

### **Essential Responsibilities:**

- Direct, plan and lay out details of inspection standards, methods and procedures used by the Repair Station in complying with all applicable Federal Aviation Regulations and manufacturers' recommendations.
- Assist, supervise and direct all inspection personnel assigned to the Quality Department.
- Ascertain that all inspections are properly performed on all completed work before it is released to the public and that the proper inspection records, reports and forms used by the Repair Station are correctly executed.
- Delegate the inspection of forms and records, safety inspections and inspections of supply and storage facilities to appropriate levels of supervision.
- Ensure compliance with applicable technical publications and provide technical guidance in the performance of maintenance on all aircraft equipment.
- Maintain close liaison with the VP/COO, department heads and factory technical representatives on matters pertaining to quality of maintenance.
- Collect and maintain on file, repair orders and inspection forms pertaining to components and/or aircraft processed at the Repair Station. (These files will be available for review or inspection at any time by properly authorized individuals).
- Ensure that no defective or un-airworthy parts are installed in any component and/or aircraft released by the Repair Station.
- Maintain continuing observation to ascertain that shop and inspection personnel are using in date equipment.
- Be responsible for the inspection and return to service of all certified aircraft undergoing periodic inspection, major repair and/or alteration.
- Be responsible for the quality of work performed and ensure it is in accordance with current Federal Aviation Regulations and Bulletins.
- Supervise certified inspection personnel in all phases of activity relative to commercial products and be responsible for the assignment and placement of all inspection personnel concerned.

### **Job Requirements:**

- Airframe and Powerplant License
- At least 1 year of experience as a Director of Quality
- 5 years of Aircraft Maintenance experience
- 3 years Quality Control experience
- Understands FAR's under 121 and 145
- Specialized Training Requirements: SRM, FAR's, JAR's, Audit Procedures, RSM, OCPM, Basic Inspection Procedures