

Chief Inspector

Job Description:

The Chief Inspector will direct the Quality Assurance Inspectors to ensure that all maintenance processes and procedures are completed as described in Company and FAA approved Repair Station Manuals. Assures compliance through inspections, work in progress inspections and completed inspections.

Essential Responsibilities:

- Reviews the General Maintenance Manual, Manufacturers' Manuals, publications and specific (RII) items to maintain a high level of knowledge and proficiency to accomplish RII Inspections.
- Ensures all manufacturers' technical service documentation and maintenance procedures are in order to ensure continued airworthiness of assigned aircraft.
- Examines aircraft Maintenance Logs prior to accomplishing (RII) inspections to determine the appropriate inspection required.
- Executes proper forms when components or parts are replaced on aircraft and reviews Maintenance Flight Logs and inspection status forms to determine that maintenance and inspections have been properly cleared.
- Determines whether items listed on Maintenance Logs and appropriate forms have been signed prior to releasing aircraft for return to service.
- Establishes calibrated tooling used in the accomplishment of maintenance is in suitable condition and has been calibrated within the established time period.
- Maintains Airworthiness Directive records as required, ensuring that all are complied with per manufacturer instructions and documented appropriately.
- Manages and maintains quality assurance programs as well as scheduled and unscheduled inspection programs for all assigned aircraft.
- Ensures accurate and timely information is documented in maintenance systems and conveyed to appropriate maintenance staff with regard to operations, AOG situations, and mechanical delays.

Job Requirements:

- Must hold a valid A&P license.
- Inspection Authorization necessary.
- 5+ years of inspection experience required.
- 10+ years of aviation experience is preferred.
- Strong Communication Skills.