

Avionics Manager

Job Description:

The Avionics Manager will both manage and perform avionics line repair, upgrades, and installation to include RVSM, ADSB, Radio, and ELT installation and testing.

Responsibilities:

- Evaluate manpower, tooling, equipment and parts for an efficient workflow
- Work with the management team to set a schedule for all work coming into the shop
- Work with the Parts Supervisor to ensure the inventory is maintained at a level to ensure good workflow
- Review all work orders in process on a daily basis for any issues that may come up
- Review all work orders for billing after the Chief Inspector has completed final review
- Complete final work package and invoice for presenting to customer
- Work closely with the administrative team to ensure all billing is done in a timely manner
- Communicate with customers on a regular basis to keep them informed of the status of their aircraft
- Maintain a positive work culture with all employees; including subordinates, peers, and management
- Focus on customer service in all actions and be cognizant of the excellent established reputation the company has built
- Work closely with the Chief Inspector to maintain the highest level of quality and safety

Job Requirements:

- Demonstrated experience designing, implementing, integrating, and trouble-shooting avionics equipment from major manufacturers including Garmin, Bendix King, Avidyne, L3, and Aspen
- Auto-Pilot integration experience including Bendix King and Rockwell Collins
- Thorough understanding of software and data as it relates to avionics technologies
- Greater than 5 years of experience performing avionics installation and upgrades on small to medium size aircraft
- FAA A&P Mechanics license necessary; IA and/or FCC licenses desirable
- Must be able to pass a DOT-FAA pre-employment drug screening physical
- Hold and maintain a valid driver's license